



**Wilberforce Primary**  
The best in everyone™  
Part of United Learning

# Wilberforce Primary School

## Accessibility Policy



Policy date: February 2015 (Awaiting ratification by Governing Body)  
Review date: February 2016

This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period of time.

Wilberforce Primary School are committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.

Wilberforce Primary School plans, over time, to ensure the accessibility of provision for all pupils, staff and visitors to the school.

An Accessibility Plan will be drawn up to cover a three year period. The plan will be updated annually.

The Accessibility Plan will contain relevant actions to:

- Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education.
- Increase access to the **curriculum** for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
- Improve and make reasonable adjustments to the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.

The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.

As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".

The School Brochure will make reference to the Accessibility Plan.

The School's complaints procedure will address the Accessibility Plan.

The Plan will be monitored through the Governors and United Learning.

The Plan will be monitored by Ofsted as part of their inspection cycle.

We acknowledge that there is a need for on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

**Wilberforce Primary School Accessibility Plan 2015-2018**

**Improving the Physical Access at Wilberforce Primary School**

An Access Audit was carried out by PRINCIPAL/ INCLUSION MANAGER on February 13<sup>th</sup> 2015 and a number of recommendations made:

<b>Access Report Ref.</b>	<b>Item</b>	<b>Activity</b>	<b>Timescale</b>	<b>Cost £</b>
1.	SIGNAGE	Appropriate signs for visually-impaired & sensory links	By Easter 2015	£ 1,000
2.	DOOR ACCESS	Portable ramps for areas with restricted access	By Easter 2015	£ 5,000
3.	UNEVEN AREAS IN PLAYGROUNDS	Repaint/paint & repair wherever necessary.	By Sept 2014 & on-going	£ 10,000
4.	OFFICE	Remodelling of Office (addresses all accessibility issues to be fully compliant with Regulations)	By Easter 2015	£ 20,000 & landscaping costs
5.	DOOR TO PRINCIPAL'S ROOM	Door replaced with fire door with glass panel.	By Easter 2015	£ 2,000
6.	NURSERY TOILETS	Planned refurbishment of Nursery toilets	By August 2015	£ 15,000
7.	SCHOOL ENTRANCE	Remodelling of Office (addresses all accessibility issues to be fully compliant with Regulations) & remodelling of the main school entrance	By Easter 2015	£ 20,000
8.	EXTENSION OF RECEPTION CLASS CANOPY	Canopy to be extended to cover both Reception classes outside doors to outside area	By May 2015	£ 10,000
9.	ACCESS TO ANNEX	Quotes to be gained to develop wheelchair access to Annex building	By July 2015	£ 30,000

An Access Audit was carried out by YEAR 6 STUDENTS (Head-Boy / Head-Girl) IN FEBRUARY 2015 and a number of additional recommendations made:

<b>Access Report Ref.</b>	<b>Item</b>	<b>Activity</b>	<b>Timescale</b>	<b>Cost £</b>
10.	ELEVATOR FOR WHEELCHAIR ACCESS	Seek quotes for provision of elevator for wheelchair access within KS2 building	By July 2016	£100,000
11.	CREATE ZONED PLAYGROUND AREAS, ACCESSIBLE FOR ALL PUPILS	School Council to work with SLT to identify zoned areas & create with access for all pupils e.g. coloured zones	By March 2016	£ 3,000
12.	PLAYGROUND EQUIPMENT FOR ALL PUPIL NEEDS	School Council to work with Head Boy and Head Girl to identify & purchase key equipment to meet all pupil needs e.g. balls containing bells; different textured balls etc.	By July 2015	£ 2,000
13.	Increase extra-curricular clubs	School Council & SLT to identify additional extra-curricular clubs, accessible for all pupil needs	By July 2015	£ 1,250 x 10 weeks @ £25 per hour x 3 terms

**Wilberforce Primary School Accessibility Plan 2015-2018**

**Improving the Curriculum Access at Wilberforce Primary School**

<u>Target</u>	<u>Strategy</u>	<u>Outcome</u>	<u>Responsibility</u>	<u>Timeframe</u>	<u>Achievement</u>
Training for teachers on differentiating the curriculum	Delivered through school's CPD Programme	All teachers are able to more fully meet the requirements of disabled & children's needs with SEN with regards to accessing the curriculum.	SLT	July 2015	Increase in access to the curriculum
Audit of pupil needs and staff training to meet those needs.	Review the specific needs for pupils who may be living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life-preparation learning. The use of other professional agencies has been made available.	Inclusion Manager SLT	July 2015	Increase in access to all school activities for all pupil groups
All out-of-school activities are planned to ensure, where reasonable, the participation of all pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	SLT	February 2015 & on-going	Increase in access to all school activities for all pupils
Training for Awareness Raising of Disability & SEN Issues	Provide training for governors, staff, pupils and parents  Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	Inclusion Manager SLT	July 2015	Community will benefit by a more inclusive school and social environment

## Wilberforce Primary School Accessibility Plan 2015-2018

### Improving the Delivery of Written Information at Wilberforce Primary School

TARGET	STRATEGY	OUTCOME	RESPONSIBILITY	TIME FRAME	ACHIEVEMENT
Availability of written material in alternative formats when specifically requested.	The school will make itself aware of the services available for converting written information into alternative formats.	The school will be able to provide written information in different formats when requested for individual purposes	Office/SLT/ Inclusion team	February 2015 & on-going	Delivery of information to all pupils improved
Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested.	Review all current school publications and promote the availability in different formats when specifically requested.	All school information available for all who request it.	Office/SLT/ Inclusion team	February 2015 & on-going	Delivery of school information to parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice on alternative formats and use of IT software to produce customized materials as and when required.	All school information available for all who request it	Office/SLT/ Inclusion team	February 2015 & on-going	Delivery of school information to pupils & parents with visual difficulties improved.
Raise the awareness of adults working at and for the school on the importance of good communications systems.	Arrange training courses.	Awareness of importance of inclusion through good communication systems	Inclusion team	July 2015	School is more effective in meeting the needs of pupils.